

# The Aurora Farmers' Market & Artisan's Fair

## CHRISTMAS MARKET VENDOR APPLICATION

Indoor at the Aurora Town Hall: November 30<sup>th</sup>, 2019

Time of event 9am to 1pm



|  |  |                        |
|--|--|------------------------|
| Name:  |  | <u>Office Use Only</u> |
| Name of Business:  |  | Date Rec:              |
| Mailing Address  |  | Approval:              |
| Phone #:   |  | Payment:               |
| E-mail Address:<br><b>This will be the primary form of contact</b> |  | Set up Time:           |

**Table: \$30. Per 6' table**

Cheque Attached \$ \_\_\_\_\_

**(tables and chairs not provided, please bring your own)**

Do you require power at your table? ☐ Yes ☐ No

**Deadline for Submission is October 26/19**

Note: No cooking with grease laden vapors. Crockpots & hot-trays are acceptable.

### **Items to be Sold**

Please list all items to be sold (apples, bread, preserves, art pieces, jewelry, etc) in the appropriate column. Tables cannot be split with another vendor

**Note:** Items not listed below cannot be sold without prior approval of the Aurora Farmers' Market Committee.

For items not produced by vendors, include origin source and contact information for the AFM Committee verification. **These items are not to exceed 30% of saleable product.**

**Produce vendor requirements:** 1) Federal Farm classification # (if applicable): \_\_\_\_\_  
2) Organic Certification/License (if applicable): \_\_\_\_\_

| ITEMS PRODUCED BY VENDOR (70%) | ITEMS NOT PRODUCED BY VENDOR (30%) |
|--------------------------------|------------------------------------|
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**Acceptance of vendors to the Indoor Aurora Farmers' Market & Artisan Fair is subject to final approval of the Aurora Farmers' Market Committee.**

**Please note:**

The Aurora Farmer's Market & Artisan Fair's 2019 Outdoor Vendors have first priority in the selection process. The location of Vendors in the facility on event date is determined by the AFM's Indoor sub-committee.

*No refunds will be given on cancellation*

*Payments – MUST accompany application. Make cheque payable to: "The Aurora Farmers Market"*

*Set-up time – Vendors will be notified of their set-up time within two weeks before the Market date.*

It is mandated by the Aurora Farmers' Market & Artisan Fair that Vendor vehicles can only be on location during the load-in times (7:00-8:45 a.m.) and load-out times (1:00-2:00 p.m.). Vendor vehicles must be relocated off-site during the active hours of the event (9:00 a.m. – 1:00 p.m.) to accommodate customer parking.

By initialing here, I acknowledge that have read and understood this condition: \_\_\_\_\_

By signing this application, I agree that my right to sell at the Indoor Aurora Farmers' Market & Artisan Fair may be

forfeited if I am found to be in non-compliance of Federal, Provincial & Municipal laws, rules and regulations, the policies of the event facility, and the AFM Constitution and its policies. The AFM Board has the right to disqualify my application at any time based on insubordination, non-payment and/or non-compliance.

Signature of Vendor: \_\_\_\_\_ Date: \_\_\_\_\_

|              |                |
|--------------|----------------|
| NAME:        | BUSINESS NAME: |
| Telephone #: | Address:       |

**Aurora Farmers' Market & Artisan Fair**  
**VENDORS Code of Ethical Practices**  
**Effective: February 9, 2013**

**Overview:**

The *Code of Ethical Practices* strives to ensure that the Market environment is safe, secure and enjoyable for the public, vendors and participants. This document is to be signed by the applicant as a condition of acceptance to the Aurora Farmers' Market & Artisan Fair, and applies to the Vendor and employees/staff working at the Market on their behalf.

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**Practices:**

As a Vendor of the Aurora Farmers' Market & Artisan Fair, I and my employees/staff will:

1. Demonstrate the highest standard of personal behavior and integrity at all times.
2. Conduct myself in a courteous and respectful manner toward the public, vendors and all Market participants.
3. Refrain from behavior that interferes with the rights or working/selling opportunities of other Vendors.
4. Refrain from using language or behavior that is offensive, threatening or intimidating to others.
5. Refrain from "carnival barking" – loud, aggressive sales practices.
6. Not participate at the Market under the influence of alcohol or non-prescription drugs.
7. Refrain from smoking at and around the booth areas.
8. Refrain from any slanderous or liable actions against the AFMAF Committee members, individual Vendors and/or the Market as a whole.
9. Abide by all rules and regulations of the York Region Health Department regarding safe food preparation, handling, display and labeling.
10. Abide by all rules, regulations and by-laws set forth by Federal, Provincial, and Municipal government levels.
11. Operate vehicles in a safe and responsible manner in the vicinity of the Market.
12. Not speak on behalf of the AFMAF Committee and its members to the public, press, or other entities unless authorized by the AFMAF Chair or Committee to do so.

Reports of failure to comply with any component of the AFMAF's *Code of Ethical Practices* will be investigated and assessed by the AFMAF Committee. Any violations of the Code will result in the AFMAF Committee taking disciplinary action appropriate to the severity of the violation(s). Such actions may include verbal warnings, suspension from Market participation and/or expulsion from the Market.

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"I have read the AFMAF *Code of Ethical Practices* and agree to comply with it during the named event."

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Vendor and/or representative)

**Payment AND signed *Code of Ethical Practices* MUST accompany the Vendor's application or it will not be processed.**

MAIL application to Aurora Farmers' Market, 14800 Yonge St., P.O. box 28576, Aurora, ON., L4G 6S6