



Aurora Farmers' Market & Artisan's Fair

2022 Outdoor Artisan Vendor Application

May 7, 2022 to October 29, 2022

Where food, art and community meet!!

Please Print

Name of Business: _____

Returning

Name of Vendor: _____

New

Insurance – Do you have a storefront commercial business: ___Yes ___No

Our insurance policy does not provide coverage for storefront commercial owners or other businesses whose primary operations occur away from the farmers' market.

Once your application has been approved, you must provide (2) separate certificates of insurance (COI) from your insurance provider: 1) Naming the Aurora Farmers' Market as an "additional insured" 2) Naming the Officers & Directors of Farmers' Markets Ontario, 54 Bayshore Road, Brighton, ON K0K 1H0 as an "additional insured"

Your Certificate of Insurance must be received prior to opening day. You will not be able to set up without it.

Mailing Address of Vendor:		
E-mail Required:		
Phone #'s	Cell #	Business/Home #
Website/Social Media Addresses:		

FEES: *Includes 1-time cost of Town permit. All applications MUST be accompanied by cheque or Money Order for payment in full. (No Exceptions)*

PERMIT TYPE	SPACE	VENDOR FEE
Full Season	1 booth (10'x 10')	\$500.
Full Season	2 booths (10'x 20')	\$800.
Monthly Fee – 4-week month	1 booth (10'x10') Specify months -	\$200.
Monthly Fee – 5-week month	1 booth (10'x10') Specify months -	\$225.

Please note: We have limited monthly vendor spaces. We are a rain or shine market. As such we do not allow for substitute days due to absenteeism. Monthly fees are for a full month, no split monthly days.

REFUNDS - will be granted only to Full Season Vendors – Deadline: Saturday, May 21, 2022. (less \$81. permit fee + \$20 per attended Market Day + \$30 Administrative Fee = \$130 minimum)

Items to be Sold (no food items allowed)

This will be strictly enforced

ITEMS PRODUCED BY VENDOR	ITEMS NOT PRODUCED BY VENDOR
	<i>[shall not exceed 30% of saleable products]</i>
	<i>[list items & source of origin]</i>

Make cheques payable to: "The Aurora Farmers' Market"

Mail applications with payment:

The Aurora Farmers' Market, 14800 Yonge St. P.O. Box 28576, Aurora, ON., L4G 6S6

Mailing Instructions: *(All must be enclosed, or your application will not be processed)*

1. Vendor Application
2. Payment
3. Signed Code of Ethical Practices
4. Signed Constitution

Approval of all vendors to the Aurora Farmers' Market & Artisan Fair is the responsibility of the AFMAF Board. Applicants will be notified of their status within 2 weeks of the most recent (3RD Tuesday of the month) Board meeting. Final vendor placement is determined SOLELY by the AFM Board.

By signing this application and attached *Code of Ethical Practices*, and having submitted the appropriate payment, I agree that my right to sell at the Aurora Farmers' Market & Artisan Fair may be forfeited if I am found to be in non-compliance with any Municipal/Provincial/Federal rules and regulations, food practices, agreements, or the AFM constitution and its Policies, or Health Department requirements.

Signature of Vendor: _____ Date: _____

PARKING - All Vendors & staff are required to park off-site after unloading on Market days. No parking for Vendors or staff is permitted on Wells Street south of the Market during Market hours.

Aurora Farmers' Market & Artisan Fair
VENDORS Code of Ethical Practices
 Effective: February 9, 2013

Name:		
Business Name:		
Address:		
Telephone #(s):	Cell:	Bus./Home:
E-mail Address:		

Overview:

The strength of the Aurora Farmers' Market & Artisan Fair lies in the congenial atmosphere that is created by our vendors and the Market community. The *Code of Ethical Practices* recognizes and aims to protect the unique attributes of the Market that makes it an important contributor to the social and cultural fabric of the Town of Aurora.

The *Code of Ethical Practices* strives to ensure that the Market environment is safe, secure and enjoyable for the public, vendors and all Market participants.

The *Code of Ethical Practices* must be signed by the applicant as a condition of acceptance to the Aurora Farmers' Market & Artisan Fair and applies to the Vendor and his/her employees working at the Market on their behalf.

Practices:

As a Vendor at the Aurora Farmers' Market & Artisan Fair, I (my employees and volunteers) will:

- Demonstrate the highest standard of behavior and integrity at all times.
- Conduct myself in a courteous and respectful manner toward the public, vendors and all Market participants.
- Refrain from behavior that interferes with the rights or working/selling opportunities of other Vendors.
- Refrain from using language or behavior that is offensive, threatening or intimidating to others.
- Refrain from "carnival barking" - loud, aggressive sales practices.
- Not participate at the Market under the influence of alcohol or recreational drugs.
- No smoking at or around the booth areas as per Municipal and Provincial legislation.
- Refrain from any slanderous or libelous actions against the AFMAF Board members, individual Vendors and/or the Market as a whole.
- Abide by all rules and regulations of the York Region Health Department regarding safe food preparation, handling, display and labeling. Perishable food products must be refrigerated as per public health requirements.
- Abide by all rules, regulations and by-laws set forth by Municipal, Provincial, and Federal government levels.
- Operate vehicles in a safe and responsible manner in the vicinity of the Market.
- Not speak on behalf of the AFMAF Board and its members to the public, press, or other entities unless authorized by the AFMAF Chair/Board to do so.

Failure to comply with any component of the AFMAF's *Code of Ethical Practices and Constitution* will be investigated and assessed by the AFMAF Board. Any violations of either will result in the AFMAF Board taking disciplinary action appropriate to the severity of the violation(s). Such actions may include verbal warnings, suspension from Market participation and/or expulsion from the Market.

Signature: _____ Date: _____