



**OUTDOOR Vendor Application**  
**2017 Aurora Farmers' Market & Artisan's Fair**  
**May 6, 2017 to October 28, 2017**  
*Where food, art and community meet!*

*PLEASE PRINT*

**NAME of BUSINESS:** \_\_\_\_\_  Returning  New

**NAME OF VENDOR:** \_\_\_\_\_

Are you a:  Farmer     \*Food Vendor     Artisan     Community Group or Non-Profit  
 Other (Specify): \_\_\_\_\_

Mailing Address of Vendor:		<i>Office Use Only:</i>  Date Received:  Status:
*** E-mail REQUIRED:		
Phone #s:	Cell.#: _____ Business#: _____	
	Home #: _____	
Website address:	<input type="checkbox"/> Check-if you give permission to post a link to your website from AFM's website X: <b>www.</b> _____	

**\*FOOD VENDORS: Must complete the Public Health Safe Food Handling Form (linked) and submit with your completed 2017 outdoor market application.**  
**-It is strongly recommended that certification for Safe Food Handling is obtained. Please provide certificate # if you have it: \_\_\_\_\_.**

**Items to be Sold**

Please list all specific items to be sold (onions, garlic, candles, necklaces, etc.)

**NOTE:** -Only items listed below can be sold with approval of the Aurora Farmers' Market Board Artisans:  
- Please provide photo of your product(s).

**This will be strictly enforced**

ITEMS PRODUCED BY VENDOR	ITEMS NOT PRODUCED BY VENDOR
	<i>[shall not exceed 30% of saleable products]</i>
	<i>[list items &amp; source of origin]</i>

**Booth Size Requested :** (select one)     1 Booth (10'x10')     2 Booths (10'x20')

**Do you require power at your booth?**     Yes     No

**Some Vendor Requirements:**

- 1) Farmer    -Federal Farm classification# (if applicable): \_\_\_\_\_
- 2) Farmer    - Organic Certification/License (if applicable): \_\_\_\_\_

Due to limited space, available on Wells St., returning vendors may be placed in Town Park. Farmers will receive priority placement on Wells St whenever possible. Artisan and Community Groups will be located in Town Park. Final vendor placement is determined solely by the AFMAF Board.

**FEES:** *Includes 1-time cost of Town permit. All applications MUST be accompanied by cheque or Money Order for payment in full. (No Exceptions)*

PERMIT TYPE	SPACE	VENDOR FEE
Full Season	1 booth (10'x 10)	\$450
Full Season	2 booths (10'x 20')	\$750
<b>*Monthly Fee:</b>	1 booth (10'x 10') <i>Specify month(s):</i>	\$180
<b>1 Regular Market Day</b>	1 booth (10'x 10') <i>Specify date(s):</i>	\$50
<b>1 Special Event Day</b>	1 booth (10'x 10') <i>Specify date(s):</i>	\$60

**\*\*\*Special Event Days** *May 6, June 24, July 1, July 22, Aug.19, Sept.30, Oct 7*

COMMUNITY GROUPS/NON-PROFIT: Permit fees will be waived for qualifying groups providing space is available.

REFUNDS - will only be granted to Full Season Vendors – Deadline: Saturday, May 13, 2017.  
*(less \$75 permit fee + \$15 per attended Market Day + \$30 Administrative Fee = \$120 minimum)*

Make cheques payable to: “The Aurora Farmers’ Market”

Mail applications with payment:  
 The Aurora Farmers’ Market, 14800 Yonge St.  
 P.O. Box 28576, Aurora, ON., L4G 6S6

Approval of all vendors to the Aurora Farmers’ Market & Artisan Fair is the responsibility of the AFMAF Board. Applicants will be notified of their status within 2 weeks of the most recent (monthly) Board meeting.

By signing this application and attached Code of Ethical Practices, and having submitted the appropriate payment, I agree that my right to sell at the Aurora Farmers’ Market & Artisan Fair may be forfeited if I am found to be in non-compliance with any Municipal/Provincial/Federal rules and regulations, food practices, agreements, or the AFM constitution and its Policies, or Health Department requirements.

Signature of Vendor: \_\_\_\_\_ Date: \_\_\_\_\_

Payment, signed Code of Ethical Practices, and the Public Health Safe Food Handling Form (if applicable) MUST accompany the Vendor’s application or it will not be processed.

**PARKING - All Vendors & staff are required to park off-site after unloading on Market days. No parking for Vendors or staff is permitted on Wells Street south of the Market during Market hours.**  
 - The Town of Aurora is enforcing a new parking by-law that allows only 3 hours parking around the immediate vicinity of Town Park.  
 - Restricted parking in designated areas as is in effect and all vendors **MUST COMPLY.**

**2017 Aurora Farmers' Market & Artisan Fair**  
*Where food, art and community meet!*



**VENDORS**  
**Code of Ethical Practices**  
 Effective: February 9, 2013

NAME:			
BUSINESS NAME:			
Address:			
Telephone #(s):	Bus:	Cell:	Res:
E-mail Address:			

**Overview:**

The strength of the Aurora Farmers' Market & Artisan Fair lies in the congenial atmosphere that is created by our vendors and the Market community. The *Code of Ethical Practices* recognizes and aims to protect the unique attributes of the Market that makes it an important contributor to the social and cultural fabric of the Town of Aurora.

The *Code of Ethical Practices* strives to ensure that the Market environment is safe, secure and enjoyable for the public, vendors and all Market participants.

The *Code of Ethical Practices* must be signed by the applicant as a condition of acceptance to the Aurora Farmers' Market & Artisan Fair, and applies to the Vendor and his/her employees working at the Market on their behalf.

**Practices:**

As a Vendor at the Aurora Farmers' Market & Artisan Fair, I (my employees and volunteers) will:

- Demonstrate the highest standard of behavior and integrity at all times.
- Conduct myself in a courteous and respectful manner toward the public, vendors and all Market participants.
- Refrain from behavior that interferes with the rights or working/selling opportunities of other Vendors.
- Refrain from using language or behavior that is offensive, threatening or intimidating to others.
- Refrain from "carnival barking" – loud, aggressive sales practices.
- Not participate at the Market under the influence of alcohol or recreational drugs.
- No smoking at or around the booth areas as per Municipal and Provincial legislation.
- Refrain from any slanderous or libelous actions against the AFMAF Board members, individual Vendors and/or the Market as a whole.
- Abide by all rules and regulations of the York Region Health Department regarding safe food preparation, handling, display and labeling. Perishable food products must be refrigerated as per public health requirements.
- Abide by all rules, regulations and by-laws set forth by Municipal, Provincial, and Federal government levels.
- Operate vehicles in a safe and responsible manner in the vicinity of the Market.
- Not speak on behalf of the AFMAF Board and its members to the public, press, or other entities unless authorized by the AFMAF Chair/Board to do so.

**Failure to comply with any component of the AFMAF's *Code of Ethical Practices* will be investigated and assessed by the AFMAF Board. Any violations of the Code will result in the AFMAF Board taking disciplinary action appropriate to the severity of the violation(s). Such actions may include verbal warnings, suspension from Market participation and/or expulsion from the Market.**

"I have read the Aurora Farmers' Market & Artisan Fair's *Code of Ethical Practices* and agree to comply with it throughout the entire Market season."

Signature: \_\_\_\_\_  
 (Vendor)

Date: \_\_\_\_\_